



Sport, Culture & Recreation Summer Tour

Our Sport, Culture and Recreation Summer Tour has been in existence in our District for over 20 years in one form or another. The program offers a variety of events and activities for children to participate in during the summer months in their communities. These activities include: arts, crafts, cooperative games, sport introduction, outdoor activities, storytelling, special events plus much more.

We are continuing to build on the success of our two streams of the summer program.

STREAM 1 - ONE-DAY FORMAT

This format is simply just sending in your request and payment to have the District's Sport and Recreation Programmers visit your community to deliver a program. Our District Programmers will follow-up with the scheduling and logistics of the visit. They will delivery the program in the community.

STREAM 2 - LOCAL LEADERS FORMAT (Consider for next year)

This format takes a bit more planning. This format has the community applying for the funding to run their local program including the paying of leaders and the supplies needed for the program. This stream allows the community to meet their own needs and creates employment for youth in their community. Parkland Valley's contribution to the partnership with the community is the provision of

- a sample completed application through the Community Initiative Fund – deadline is March 1 each year. The community alters the sample to fit their own community needs.
- participate in a Leader training session (hosted by the District) to provide the Local leaders with the tools to deliver the program in their community. The major components of the training are HIGH FIVE (quality assurance) and Play Leadership Training (tools to plan and deliver the program).
- follow-up visits to the Local Leaders to offer support in sharing ideas and problem solving with the program.

Included in this package is the **STREAM 1 - ONE-DAY FORMAT** information:

- Listing of the responsibilities for program, target group and cost.
- Request Form for the ONE-DAY FORMAT.

"Children's play is essential to the human development process. A child learns social skills through early play experiences. The best opportunities are those that are planned and supervised."

**One-Day Format with
District Leaders**

Host Responsibilities:

- Assign a local contact person to work on details with the District Leaders.
- Confirm program location.
- Responsible for facility/area rental costs.
- Supply an indoor facility with water supply, washrooms and power source.
- Access to outdoor area (playground).
- Access to telephone.
- Promote program in community.
- Remit program Fee.
- Provide a helper, who is at least 15 years of age to assist summer staff with supervision.
- Provide snacks for the children (optional).
- May charge a nominal fee to participants to help cover cost of helper(s) and/or snacks.
- Complete program evaluation form at end of program.

Parkland Valley's Responsibilities:

- Hire the District staff -- advertise, interview, hire and train.
- Pay the District staff.
- Provide program equipment and supplies - additional supplies may be provided by the host community but is not necessary.
- Develop promotion through posters and media.

District Leaders Responsibilities:

- Attend District Training Week.
- Liaise with host community contact person concerning program booking and arrangements.
- Contact the community contact person to confirm details of the visit.
- Plan, implement and evaluate the summer program.
- Conduct and supervise program - Complete registration forms for each child and report all accidents on Accident form.
- Ensure participants complete evaluation forms.
- Purchase program supplies when needed.
- Submit comprehensive final report at program conclusion. Make recommendations or suggestions on how program may be improved.
- Report on any problems with program i.e.: Safety, number, facilities, community support, etc.

Target Age:

Children 5 to 13 years

Program Runs:

Mornings:
10:00 a.m. – 12:00 p.m.
Afternoons:
1:00 p.m. – 3:00 p.m.

Program Fee:

\$75/day



Sport, Culture & Recreation Summer Tour REQUEST FORM

Book early so the staff can make a trip to the school to promote the program and dates in your community!

Recreation Board/Host Name	
Contact Person	
Address	
Town	
Postal Code	
Telephone	
Fax	
Email	

If your community is interested in having the **ONE-DAY FORMAT**, please complete this section and send it to our office.

STREAM 1 - ONE-DAY FORMAT

Please indicate which how many days you are requesting: _____

Please indicate the days that you have open for the program to come to your community:

1 st Choice:	2 nd Choice:	3 rd Choice:
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STREAM 2 - ONCE-A-WEEK FORMAT

If you are interested in this program for next year, please call us at 306-782-3353 or 306-786-6585.

We try our best to accommodate our community requests; however, we operate the Sport, Culture and Recreation Summer Fun based on the amount of grant funding we receive. Requests are processed on a first come first serve bases. Please get your requests in as soon as possible.

Please **SEND IN BY APRIL 30** by mail/fax/email/phone the District office:

Mail:	P.O. Box 263, Yorkton, SK	S3N 2V7
Phone:	306-786-6585/306-782-3353	Fax: 306-782-0474
Email:	dgallagher@parklandvalley.ca	